

**REGULAR TOWN BOARD MEETING  
& PUBLIC HEARING**

**February 15, 2007**

At 7:00 p.m. Supervisor Webb A. Stevens called to order the meeting of the Spafford Town Board. Councilors Bill Vinzant, Ken Lieberman and Merrill Clark were present. Water District Attorney Bernard Reagan and Town Clerk Lisa Valletta were also present.

Attorney Reagan presented the Onondaga County Water Authority (OCWA) and Metropolitan Water Board (MWB) 40 year-lease agreement for the Town of Spafford to approve.

**RESOLUTION 26-2007**

**Lease Agreement with OCWA and MWB**

On a motion by Councilor Lieberman, seconded by Councilor Vinzant the following resolution was PASSED  
AYES – 4 Stevens, Vinzant, Lieberman, Clark  
NAYS – 0

Resolved to approve the 40 year lease with OCWA and MWB. *Full wording to be added when received from Mr. Reagan.*

There was a discussion of the progress to date on the water line and the possible order of installation. Due to the proposed placement of the line, easements will be required from several property owners.

**AUTHORIZATION TO RELEASE GIS DATA**

A request was received from Barton & Loguidice, P.C. for authorization to obtain GIS data (electronic version of tax property maps) for the Town of Spafford.

A motion to authorize Barton and Loguidice to obtain GIS data for the Town of Spafford for use in the establishment of the water line was made by Councilor Vinzant, seconded by Councilor Clark. The motion PASSED. AYES – 4, NAYS – 0.

**RESOLUTION 27-2007**

**SOAWD Amendment #1**

WHEREAS, an agreement exists between the Town of Spafford and Barton & Loguidice, P.C. for engineering services in relation to the Southern Onondaga Area Water District, and

WHEREAS, when the agreement was prepared the number of necessary temporary and permanent easements was not known and therefore cost of preparation of said easement maps and descriptions was not included in the agreement, and

WHEREAS, the currently proposed water line indicates a total of 248 temporary and permanent easements will be required, and

WHEREAS, the current agreement includes an allowance of \$165,000 for subcontractor costs associated with survey, archeological investigations and subsurface investigations, and

WHEREAS, the amount of subcontracted costs committed/authorized to date is approximately \$83,000, leaving a balance of \$82,000 in this allotment, and

WHEREAS, Barton & Loguidice, P.C. proposes to provide additional services related to preparation of easements maps and description as part of this allowance.

NOW, THEREFORE, on a motion by Councilor Vinzant, seconded by Councilor Clark

BE IT RESOLVED, Barton & Loguidice, P.C. is hereby authorized to proceed with the preparation of the necessary maps and descriptions for the permanent and temporary easements as Amendment #1 to the current agreement. Scope of services and fee to be as follows:

**Scope Of Services**

Easement Descriptions and Mapping

- Prepare a total of approximately two-hundred-forty-eight (248) temporary and permanent easement descriptions and accompanying mapping on Contract Drawing sheets necessary for construction and Town ownership of new water main. Prepare copies of descriptions and mapping and submit to the each Town's attorney for acquisition. A total of 491 hours has been estimated for this task.
- Assist the Town and the Town's attorney with answering resident questions/concerns regarding easements. Attend up to six (6) informational meetings (or two (2) each Town) to meet with residents and to respond to questions. A total of 36 hours have been estimated for this task.
- Assist the Town and the Town's attorney with answering resident questions/concerns over easements. Attend up to twenty-five (25) site meetings to meet with residents at their property to respond to questions. A total of 98 hours have been estimated for this task.

**Engineering Fee**

B&L proposes to complete the above described services on a time plus expense basis in an estimated amount of Fifty Seven Thousand Dollars (\$57,000.00). Billing would be monthly in accordance with our current standard billing rates at the time of service.

REVALUATION

Councilor Lieberman asked if there would be a reconsideration of a revaluation. He spoke with New York State Office of Real Property Services regarding the necessary lead time for assessments to apply to a specific tax year. There was a brief discussion of the process of revaluation.

Councilor Vinzant recommended members of the Town Board meet with Joyce Ellis, Chairperson of the Board of Assessment Review, to look over the Assessor's property files. This would provide the Board with an indication of what data would be needed from a revaluation.

ZONING ORDINANCE MODIFICATIONS

Councilor Lieberman commented he is willing to take on the responsibility for improving the ordinance. Supervisor Stevens thanked him for his interest; another individual has already begun revising the ordinance. Supervisor Stevens suggested Councilor Lieberman consult with the person already involved.

CODE ENFORCEMENT OFFICER

The Town Attorney and New York State Department of State declared that a Town Board member cannot serve as Code Enforcement Officer. It puts the Board member in the position of being his own boss. Councilor Vinzant stated he would like written confirmation of the decision. Supervisor Stevens will request from the Town Attorney.

**PUBLIC HEARING**

At 7:30 p.m. Supervisor Stevens opened the public hearing for the discussion of the Community Development Grant application. Said hearing was duly advertised in the official newspaper for the Town and notice was posted on the public bulletin board. There was a discussion of what types of projects may be allowed under the grant.

Mary Bean, chairperson of Spafford Area Historical Society's executive board, requested an application be submitted to fund continuing work on the Borodino Grange building. There was discussion of the request.

Supervisor Stevens suggested the following possible projects for application:

- Purchase of land to accommodate future expansion of Town facilities.
  - The land could be used to accommodate either the Highway Department or Town offices. The existing property does not provide space for expansion of either facility.
- A display case for historical Town items.
  - The Town Historian has many items of historic interest but lacks an environment in which they can be available for public enjoyment.
- Event signs in the two hamlets (Borodino & Spafford)

The event signs would be available for community organizations to advertise various activities. They would provide a sense of connection in our widespread community. There was discussion of each of these suggestions. These suggestions, including Ms. Bean's, could be individually submitted to Community Development.

There was a discussion of the parking lot project next to the Borodino Grange.

As there was no additional comment, Supervisor Stevens closed the public hearing at 8:10 p.m.

**RESOLUTION 28-2007  
Community Development Grant Application**

WHEREAS, the Town of Spafford has previously determined a blighted area to be defined as an area where deteriorated buildings or structures exist, inadequate street layout, faulty lot in relation to size, accessibility or usefulness, unsanitary conditions, junk or trash present. The existence of such structures and sites endanger the life and property by fire or other causes, and impairs the growth of the community in its present condition, and

WHEREAS, the Town of Spafford has limited space for its municipal facilities, consisting of faulty lot in relation to size of the facilities, faulty being inadequate space for the growing needs, and

WHEREAS, the Borodino Grange building is currently under renovations and handicapped accessibility is still needed for the building, and

WHEREAS, the Town of Spafford has no centralized avenue for communication with the residents of the Town, with the existence of four school districts, four zip codes, four telephone exchanges and limited internet access, and

WHEREAS, the Town of Spafford has a need for a secure public location for display of historic artifacts,

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NOW THEREFORE, on a motion made by Councilor Vinzant and seconded by Councilor Lieberman,

BE IT RESOLVED, that the Town Board of the Town of Spafford does hereby approve the following applications for Community Development funding:

- Purchase of land to accommodate expansion of municipal facilities.
- Purchase and placement of two 4' x 8' signs to provide notice to residents of meetings and activities.
- Purchase of a display cabinet as a repository for historic Town artifacts
- Purchase of an elevator for the Borodino Grange to provide handicapped accessibility.

Webb A. Stevens     aye  
Billy Vinzant        aye

Ken Lieberman     aye  
Merrill Clark      aye

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their meeting held on the 15<sup>th</sup> day of February, 2007, a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lisa M. Valletta, Town Clerk of the Town of Spafford

**COMPUTER CLASSES**

Joyce Green has offered to conduct computer classes in the Reading Room/Community Meeting Room. She would provide the computers for the classes, bringing them in as needed for the classes and removing them after each class. A motion to approve the described conduct of the classes was made by Councilor Lieberman, seconded by Councilor Vinzant. The motion PASSED. AYES – 4, NAYS – 0.

**WEBSITE COPYRIGHT**

Joyce Green, Town of Spafford website consultant, asked if the Town Board is interested in filing a copyright on the website. There is a \$25 cost. A motion to approve the filing of a copyright for the Town of Spafford website with the Town of Spafford responsible for the \$25 fee was made by Councilor Clark, seconded by Councilor Lieberman. The motion PASSED. AYES – 4, NAYS – 0.

**Adjournment**

On a motion by Councilor Lieberman, seconded by Councilor Vinzant the meeting adjourned at 8:25 p.m. subject to the Call of the Town Clerk. Carried unanimously.

Respectfully submitted by,

Next meeting to be held  
March 8, 2007 @ 7 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford