

At 7:00 p.m. Supervisor Webb A. Stevens called to order the meeting of the Spafford Town Board. Councilors Bill Vinzant, Richard Fesko, and Merrill Clark were present. Highway Superintendent Carl Wiers, Assessor Robert Brown, Accountant Thomas Chartrand and Town Clerk Lisa Valletta were also present. The Pledge of Allegiance was recited.

**HIGHWAY SUPERINTENDENT'S REPORT**

- The gravel roads in Town have been re-graded and dust control has been applied.
- Will start roadside mowing this week.
- Culvert replacements are needed on Howe Road and Craig Road. These will be done this summer.
- The 2001 International, the old roller and the OshKosh have been sandblasted. The OshKosh still needs to be repainted.

A motion to accept the Highway Superintendent's Report was made by Councilor Fesko, seconded by Councilor Vinzant. The motion PASSED. AYES – 4, NAYS – 0.

**MAY 10 TOWN BOARD MINUTES**

A motion to accept the minutes of May 10, 2007 Town Board meeting as submitted by the Town Clerk was made by Councilor Clark, seconded by Councilor Fesko. The motion PASSED. AYES – 4, NAYS – 0.

**RESOLUTION 60-2007**

**Audit of Claims**

On a motion by Councilor Vinzant, seconded by Councilor Clark the following resolution was PASSED  
AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved the bills on Abstract #6, be paid in the following amounts:

General Fund	#153 through # 192	\$ 36,693.35
Highway Fund	#79 through # 99	\$38,580.50

(Highway Fund includes Machinery & Snow bills when applicable).

**RESOLUTION 61-2007**

**Water District Expenses**

On a motion by Councilor Clark, seconded by Councilor Vinzant the following resolution was PASSED  
AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved subject to approval by the Town Board of Marcellus and the Town Board of Otisco the bills in relation to the establishment of the Spafford Area Water District are to be paid in the following amounts:

Capital Fund	#24 through #29	\$25,667.34
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**SOUTHERN ONONDAGA AREA WATER DISTRICT**

A message from Jeffrey Rowe, Barton & Loguidice, was read to the Board by Supervisor Stevens:

It is anticipated the project will be approved by the New York State Department of Health (NYSDOH) in the near future. At the next Town Board meeting, each Town Board should pass a resolution approving and authorizing the project to be bid by the Town of Spafford. It is anticipated that bids will be solicited later this summer following DOH approval and easement acquisition. The following contracts will be bid:

Contract No. 1: Water Mains (General Construction)  
Contract No. 2A: Booster Pump Station (General Construction)  
Contract No. 2B: Booster Pump Station (Electrical Construction)  
Contract No. 3: 388,000 Gallon Water Storage Tank (General Construction)

**RESOLUTION 62-2007**

**SOAWD Bid Approval**

On a motion by Councilor Vinzant, seconded by Councilor Clark the following resolution was  
PASSED AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved the Town Board of the Town of Spafford does hereby approve the above process for soliciting bids for construction of the water district.

**TOWN SUPERVISOR’S MONTHLY REPORT & STATEMENT**

Accountant Thomas Chartrand reviewed the May 2007 Town Supervisor’s Report. It was noted that the revenue realized from the Tax Collector’s interest and penalties was \$7,000 higher than anticipated. The new interest rates described last month have taken effect, increasing the interest and earnings for May. The expenses were typical for May.

The Capital Fund, established for the water district, will have approximately \$100,000 remaining after tonight’s bills are processed. The Town of Otisco will be submitting a bill for reimbursement for the purchase of land.

**BUDGET TRANSFERS**

Accountant Thomas Chartrand provided an outline of recommended budget transfers:

**GENERAL FUND**

From	A599	Surplus, Water District Refund	\$26,000.00
	A1990.4	Contingent, Contractual	..5,000.00
			<u>\$ 31,000.00</u>
To	A1940.4	Purchase of Land, Contractual	\$ 26,000.00
	A1420.4	Attorney, Contractual	.....5,000.00
			<u>\$ 31,000.00</u>

**RESOLUTION 63-2007**

**Budget Transfers**

On a motion by Councilor Fesko, seconded by Councilor Clark the following resolution was  
PASSED AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

**GENERAL FUND**

From	A599	Surplus, Water District Refund	\$26,000.00
	A1990.4	Contingent, Contractual	..5,000.00
			<u>\$ 31,000.00</u>
To	A1940.4	Purchase of Land, Contractual	\$ 26,000.00
	A1420.4	Attorney, Contractual	.....5,000.00
			<u>\$ 31,000.00</u>



RESOLUTION 65-2007

**Onondaga County Planning Referral**

On a motion by Councilor Vinzant, seconded by Councilor Clark the following resolution was  
PASSED AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved to refer proposed local law 2-2007 and proposed local law 3-2007 to the Onondaga County Planning Board for approval.

**ASSESSOR ROBERT BROWN**

Supervisor Stevens explained Assessor Robert Brown’s current term will expire on September 30, 2007. Mr. Brown is not seeking re appointment to another term. Mr. Brown is asking to be appointed to a three month term to assist in the transition of a new assessor taking office.

RESOLUTION 66-2007

**Extend Term for Assessor Brown**

On a motion by Councilor Fesko, seconded by Councilor the following resolution was  
PASSED AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved to extend Assessor Robert Brown’s term to December 31, 2007 to assist in the transition of a new assessor.

**REVALUATION**

Mr. Brown explained two bids had been received for the revaluation: Fitts Appraisal Company and Maxwell Appraisal Service. Supervisor Stevens asked if Basile Associates, a local company, was asked to bid. Mr. Brown stated they were asked, no response was received. Councilor Vinzant asked what specifications were included in the bid package. Mr. Brown explained New York State has a 60 page set of bidding requirements for revaluation projects. This packet of requirements was sent to each bidder. Mr. Brown further explained that each bidder was asked to submit two bids for the project – one bid with photographs and one bid without.

Town Clerk Lisa Valletta opened the bids received.

Maxwell Appraisal Service	\$69,000 without photographs \$75,000 with photographs
Fitts Appraisal Company	\$38,500 without photographs \$40,000 with photographs

There was a discussion of the bids and the process that would be undertaken for the project.

RESOLUTION 67-2007

**Award Revaluation Project**

On a motion by Councilor Vinzant, seconded by Councilor Fesko the following resolution was  
PASSED AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved to accept the bid received from Fitts Appraisal Company with photographs for the revaluation project to be completed at a total cost of \$40,000.

LAND PURCHASE

Supervisor Stevens outlined the existing conditions affecting the Town property which holds the Town Hall and the Highway Department. The property is 1.95 acres and the existing structures nearly fill the property. Highway Department materials encroach on the neighboring property. There is no room for expansion on the Town property. Supervisor Stevens approached the owner, Mr. Leubner, of the neighboring property to determine if purchase of the surrounding property would be possible. Mr. Leubner stated he would be willing to sell approximately five acres of the land surrounding the Town property for \$50,000. Supervisor Stevens and Mr. Leubner agreed on the borders of the parcel. There would be additional road frontage to the north of the town property, but none to the south. A letter from USDA Soil Conservation Service has been received stating the property is not wetland. Supervisor Stevens provided an outline showing the boundaries of the proposed purchase.

RESOLUTION 68-2007

Authorization to Purchase Land

On a motion by Councilor Fesko, seconded by Councilor Vinzant the following resolution was PASSED  
AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved to authorize Supervisor Stevens to pursue the purchase approximately 5 acres from Mr. Leubner at a cost of \$50,000; \$25,000 to be paid in December 2007 and the balance in January 2008.

PUBLIC HEARING

At 8:08 p.m. Supervisor Stevens opened the public hearing for discussion of renewing the franchise agreement with Time Warner Cable. Said hearing was duly advertised in the official newspaper for the Town, and notice was posted on the public bulletin board. Additionally, notice was placed in the *Skaneateles/Marcellus Pennysaver*, the *Tully Pennywise*, and the *Cortland Standard*.

Supervisor Stevens asked if there were any questions on the agreement. Time Warner Cable is seeking to continue the existing coverage

*Councilor Vinzant:* What period of time does the agreement cover?

*Supervisor Stevens:* Ten years.

*Councilor Fesko:* How large of an area do they service?

*Supervisor Stevens:* What they find fiscally reasonable.

*Councilor Clark:* How can other towns, such as Scott and Otisco, have complete coverage, but we cannot have it in Spafford?

*Mr. Chartrand:* Otisco does not have complete coverage, only the hamlet areas have coverage.

*Earl Shoemaker:* How far does the coverage extend toward the hamlet of Spafford?

*Supervisor Stevens:* Route 41 as far as the c.1820 House restaurant; the entire length of Nunnery Road; and the camp roads off of Nunnery Road. Councilor Lieberman recently drove the roads in the Town of Spafford with a representative from Time Warner Cable, to determine if further expansion would be possible and it is not.

There was a discussion of the cable coverage and lack of coverage in the Town. It was discussed and agreed by the Board to increase the percentage to 4%.

Supervisor Stevens closed the public hearing at 8:21 p.m.

RESOLUTION 69-2007

**Renewal of Time Warner Franchise Agreement**

On a motion by Councilor Fesko, seconded by Councilor Vinzant the following resolution was PASSED  
AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

Resolved to approve, subject to review by the Town Attorney, the franchise renewal with Time Warner Cable at a franchise fee of 4% of Time Warner Cable's Gross Revenues.

50-50 GRANT – Ted Lavery

Mary Bean was present to speak for Mr. Ted Lavery, who was unable to be present. Ms. Bean explained Mr. Lavery has been working on grant writing for the Spafford Area Historical Society (SAHS). New York State Office of Parks, Recreation, and Historic Preservation has \$22 million available for grants for historic restoration and preservation. SAHS is seeking to apply to for a \$51,000 grant. The requirements of this 50-50 grant are that SAHS needs to raise a matching \$51,000 through other grants or donations. An additional requirement of the grant is a Town resolution supporting the application. There is no financial burden on the Town for this grant application. Ms. Bean stated SAHS intends to use the money from the grant to finish the restoration of the Grange. The funding through Community Development is for Phase 1 of the restoration.

Councilor Clark asked if SAHS would raise the matching \$51,000 or the Town of Spafford. Ms. Bean replied that SAHS is responsible for raising the money. Supervisor Stevens asked if there was a time limit on the grant. Ms. Bean replied the application needs to be submitted by July 1. Councilor Fesko asked if there was a cut-off date for spending the funds. Ms. Bean did not have that answer; but is confident that work would move forward more rapidly than it has to date, due to the planning that has taken place.

The grant money will come directly to SAHS, not through the Town of Spafford. Councilor Vinzant noted the proposed resolution from SAHS reads that the Town of Spafford will be a party to the application. Mr. Vic Sayko, restoration chairperson, explained that the wording accommodates the Town of Spafford as the municipality in which the Grange is located. Mrs. Valletta requested the word acting be removed from the phrase "acting Clerk of the Town of Spafford". She pointed out she is not an "acting" Town Clerk; she is the "elected" Town Clerk. Ms. Bean agreed the change should be made.

RESOLUTION 70-2007

**Support 50-50 Grant Application**

On a motion by Councilor Vinzant, seconded by Councilor Clark the following resolution was PASSED  
AYES – 4 Stevens, Vinzant, Fesko, Clark  
NAYS – 0

I, Lisa M. Valletta, Clerk of the Town of Spafford, New York, do certify that the following resolution was adopted at a regular meeting of the Town Board of the Town of Spafford held June 14<sup>th</sup>, 2007.

WHEREAS, the Town of Spafford and the Spafford Area Historical Society have undertaken to co-operate in the restoration of the Borodino Grange building, and

WHEREAS, the State of New York and the United States have designated the said Borodino Grange building to be placed on the National Register,

RESOLVED, that the Spafford Area Historical Society and the Town of Spafford are hereby authorized and directed to file an application for funds from the New York State Office of Parks,

Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$102,000.00, and upon approval of said request to enter into and execute a project agreement with the State of New York for such financial assistance to the Spafford Area Historical Society for the renovation of the Borodino Grange.

**CONSTRUCTION BIDS FOR GRANGE**

Supervisor Stevens read the bids received for construction projects at the Borodino Grange.

MASONRY:	KC Masonry, Inc.	\$ 75,140
	Mend-All-Masonry	\$ 8,200
	FoxConn Masonry, Inc.	\$ 16,678

Mr. Sayko, explained the masonry bids were postponed one week to allow pursuit of additional bids; only one had been received. KC Masonry, Inc. bid includes removal and replacement of entire foundation. FoxConn Masonry, Inc. wasn't going to bid the job. Once he agreed to, he had a short time to prepare the bid and so exaggerated the bid to accommodate anything he may have overlooked. Mend-All-Masonry provided the estimated cost for the work three years ago. Their bid is actually less than what they estimated; because the estimate included a new floor. The specifications released did not include a new floor. Supervisor Stevens asked if prevailing wages were included with the bids. Mr. Sayko stated that Community Development advised SAHS that the funds for these bids would be drawn from the EDI grant which does not require prevailing wage rates.

Mr. Sayko explained SAHS architect Franklin Couch met with all the bidders and has reviewed all the bids. The total of the bids received and recommended by Mr. Couch is \$98,810. The amount remaining in the EDI grant is \$76,408. Councilor Vinzant stated the Town Board should restrict itself to awarding only \$76,000 of the bids. The plumbing, heating and electric bids equal \$76,000. The Town Board will award only those bids. Nina Andon-McLane of Community Development provided verbal approval to the Town Board and Mr. Sayko for awarding the bids this evening; and requests a pre-construction meeting with the contractors.

**RESOLUTION 71-2007**

**Construction Contracts for Grange Restoration**

On a motion by Councilor Vinzant, seconded by Councilor Fesko the following resolution was PASSED

AYES – 4	Stevens, Vinzant, Fesko, Clark
NAYS – 0	

Resolved to award the following contracts:

- Plumbing to Green Plumbing, Inc in the amount of \$11,900
- Heating to Empire Mechanical Company in the amount of \$55,000
- Electric to Gregory & Picciano Electric in the amount of \$9,100

Mr. Sayko explained Mr. Couch would draw up the necessary contracts and collect the completed contracts then turn them over to the Town Board. The contracts will then be sent to the Town Attorney for review prior to execution by the Town Board.

**CLEAN UP ON BORODINO CORNER**

As discussed at the May 2007 Town Board meeting, the northeast corner in Borodino needs to be cleaned. Supervisor Stevens requested an estimate for the work from Borotek, Inc. and Ricklefs Landscape and Excavation. Ricklefs did not submit an estimate. The estimate from Borotek is \$2,450. The Town Board agreed not to accept the estimate.

**BOARD OF ELECTIONS**

The Board of Elections examined the entrances to the Town Hall with regards to handicap accessibility. The entrances normally used by voters do not meet the requirements of handicap accessibility. The primary issue is the doors are not wide enough; additionally the doorknobs need to be of a style that does not requiring use of a thumb; the ramps need to be smoother. Councilor Vinzant asked if the south entry door was wider. It is 41" wide. There is a level entrance from the parking lot. The doorknob is a lever-style, which is compatible. Mrs. Valletta will ask the Board of Elections to consider the south entry door for handicap accessibility. The required painting can be completed on that side of the building.

**ADJOURNMENT**

On a motion by Councilor Fesko, seconded by Councilor Vinzant the meeting adjourned at 8:56 p.m. subject to the Call of the Town Clerk. Carried unanimously.

Respectfully submitted by,

Next meeting to be held  
July 12, 2007 @ 7 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford