

At 7:00 p.m. Supervisor Stevens called to order the meeting of the Spafford Town Board. Councilors Rick Fesko, Ken Lieberman, Merrill Clark, and Jeff Ireland were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, Code Enforcement Officer Kim Fairchild, and Town Clerk Lisa Valletta were also present. The Pledge of Allegiance was recited.

HIGHWAY SUPERINTENDENT’S REPORT

- A safety evaluation was completed on November 12. The Town of Spafford received a score of 625 out of 630 possible points which should result in the full insurance discount available.
- Onondaga County Soil & Water will reimburse for the Collard Road culvert. Funds should be received in February 2009.
- A quote of \$3,150 was received from Bill Ramsden for chimney repair at the Highway Garage.
- The four-wheel-drive unit on the John Deere backhoe is non-operational. Repair could cost \$5,000 - \$8,000.

Due to the estimate for chimney repair being more than \$3,000 Mr. Wiers will obtain a second quote.

A motion to accept the Highway Superintendent’s Report was made by Councilor Clark, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

MINUTES

Mark Briggs Property

The phrase “with the goal of accepting Mr. Briggs offer to turn the land over to the Town” is to be removed from the minutes. .

A motion to accept the minutes of the November 2008 Town Board meeting with the above correction was made by Councilor Lieberman, seconded by Councilor Ireland. The motion PASSED. AYES – 5, NAYS – 0.

AUDIT OF CLAIMS

The bills from Perma Insurance (#388 - \$13,352.00) and Eastern Shore Associates (#404 - \$15,712.34) are for 2009 insurance premiums and will be held for January Town Board meeting to allow the funds to be paid from the 2009 budget.

RESOLUTION 101-2008

Audit of Claims

On a motion by Councilor Ireland seconded by Councilor Lieberman the following resolution was PASSED
AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0

Resolved the bills on Abstract #12, be paid in the following amounts:
General Fund #368 - #387, #389 - #403, #405 - 417 \$34,224.97
Highway Fund #156 through #171 \$16,235.95
(Highway Fund includes Machinery & Snow bills when applicable).

RESOLUTION 102-2008

Water District Expenses

On a motion by Councilor Fesko, seconded by Councilor Lieberman the following resolution was PASSED
AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0

Resolved to authorize the fifth payment for the Southern Onondaga Area Water District Booster Pump Station.

Be it further resolved, subject to approval by the Town Board of Marcellus and the Town Board of Otisco, the bills in relation to the establishment of the Spafford Area Water District are to be paid in the following amounts:

Capital Fund	#123 through #130	\$270,697.61
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TOWN SUPERVISOR’S MONTHLY REPORT & STATEMENT

Accountant Thomas Chartrand reviewed the November 2008 Town Supervisor’s Report & Statement. Mr. Chartrand recommended budget transfers to allow eminent domain payments to be distributed by attorney Craig Billinson as agreed by the three towns.

RESOLUTION 103-2008

Budget Transfer

On a motion by Councilor Fesko, seconded by Councilor Clark the following resolution was PASSED

AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0

Resolved to authorize the following budget transfers:

From:	H8397.2	Contingent, Contractual	\$ <u>470,000</u>
			<u>\$ 470,000</u>
To:	H1440.4	Engineering, Contractual	\$200,000
	H1940.3	Purchase of Land, Contractual	161,000
	H8310.2	Administration, Contractual	<u>109,000</u>
			<u>\$470,000</u>

RESOLUTION 104-2008

End of Year Budget Transfers

On a motion by Councilor Clark, seconded by Councilor Fesko the following resolution was PASSED

AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0

Resolved to authorize Town Supervisor Stevens to manage any end of the year budget transfers as needed.

2009 ORGANIZATIONAL MEETING

A motion to schedule the 2008 Organizational Meeting for the Town of Spafford on Thursday, January 8, 2009 at 7 p.m. was made by Councilor Lieberman, seconded by Councilor Ireland. The motion PASSED. AYES - 5, NAYS - 0.

TOWN SUPERVISOR’S MONTHLY REPORT & STATEMENT

A motion to accept the Town Supervisor’s Monthly Reports & Statement as presented was made by Councilor Clark seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report as presented was made by Councilor Fesko, seconded by Councilor Clark. The motion PASSED. AYES – 5, NAYS – 0.

CODE ENFORCEMENT OFFICER’S REPORT

Mr. Kim Fairchild reviewed the October activity report for the Town Board: six building permits and renewals were issued; six new applicants were sent to the Zoning Board of Appeals; two Stop Work Orders were issued and the violations are being addressed; the Borodino Grange has received a Certificate of Occupancy. Mr. Fairchild further reported the NYS certificate has been received for the successful training of the Zoning Board of Appeals and the Sub Division Board. This training is valid for a two year period.

A motion to accept Mr. Fairchild’s report was made by Councilor Clark, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 105-2008

Town of Scott Plow Contract

On a motion by Councilor Fesko, seconded by Councilor Clark the following resolution was PASSED
AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0

Resolved the Town Supervisor is authorized to sign the contract with the Town of Scott for snow and ice removal on Spafford Landing Road, the sum of \$11,000 to be paid in consideration of this service.

SOAWD UPDATE

Chris Lawton of Barton & Loguidice provided a progress update on the construction of the Southern Onondaga Area Water District. Mr. Lawton also provided the Town Board with a Change Order request to be reviewed. He asked the Board rule on the change order at their January 2009 meeting.

DRAFT COMPREHENSIVE PLAN

Mrs. Kathy Adams provided to the Town Board a proposed timeline for development of the draft comprehensive plan.

TRUCK TRAFFIC CONCERNS

Mr. Ed Lukens expressed his concerns regarding the truck traffic on Route 41 through the Town of Spafford and stressed the safety issues for pedestrians.

RESOLUTION 106-2008

Application To Nys Office Of Children & Family Services, Onon Cnty Dept Of Aging And Youth, Syr/Onon Cnty Youth Bureau

On a motion by Councilor Ireland, seconded by Councilor Lieberman the following resolution was PASSED
AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0

Resolved, the Town Board of the Town of Spafford does hereby approve submission to New York State Office of Children & Family Services, Onondaga County Department of Aging and Youth, Syracuse/Onondaga County Youth Bureau for State Aid to assist funding of the 2009 youth program.

GRADE-ALL

Supervisor Stevens reported on the examination made by Mr. Wiers and himself of the 1997 Grade-All available from the Town of Barker. There was a discussion of the machine.

RESOLUTION 107-2008

Purchase of 1997 Grade-All

On a motion by Councilor Ireland, seconded by Councilor Clark the following resolution was PASSED AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland NAYS – 0

Resolved to purchase the 1997 Grade-All from the Town of Barker for \$35,000. Be it further resolved there will be two payments for the purchase: the first on January 10, 2009 in the amount of \$10,000 and the balance of \$25,000 at the beginning of February 2009.

TOWN SUPERVISOR CELL PHONE

Supervisor Stevens expressed to the Board the increased use of his personal cell phone for Town business and the increased costs he has incurred. Supervisor Stevens requested the Town Board allow him a monthly stipend to apply toward the increased costs. There was a discussion of the options available for resolving the issue.

RESOLUTION 108-2008

MONTHLY STIPEND

On a motion by Councilor Lieberman, seconded by Councilor Clark the following resolution was PASSED AYES – 4 – Fesko, Lieberman, Clark, Ireland NAYS – 0 Abstain – 1 - Stevens

Resolved to authorize a monthly stipend, via voucher, not to exceed \$40 for the Town Supervisor as compensation for usage of his personal cell phone for town business.

BOARD OF ASSESSMENT REVIEW VACANCY

Three applications were received for the vacancy on the Board of Assessment Review. The Board has reviewed the documents submitted by the applicants. Supervisor Stevens requested the Town Board consider appointing two alternates to expedite the grievance process for this revaluation year. There was a discussion of the process for appointing alternates and completing the training.

Supervisor Stevens requested the voting for the appointment be conducted by paper ballot; each Board member would write the name of an applicant to be appointed to the position.

The ballot votes were: three votes for Hodgson, two votes for Larrison. Mr. Richard Hodgson, having received the most votes, is appointed to the Board of Assessment Review for the term ending September 30, 2013.

The Town Clerk was instructed to notify all applicants of the results. The Town Clerk will advertise for applicants to alternate positions on the Board of Assessment Review for 2009 only.

MARK BRIGGS PROPERTY

Councilor Lieberman voiced his concern on the Town taking possession of Mark Briggs property as a public property. Councilor Fesko and Councilor Clark are also concerned with the liability and removal of the property from the tax roll. There was a discussion of the property. Supervisor Stevens will contact Mr. Briggs.

GREEN SPACES GRANT

There is a balance of \$156.21 in the Green Spaces Grant. There was a discussion of what could be purchased to expend this balance.

TAX COLLECTOR ITEMS

A request was received from Tax Collector Joyce Green to provide tax payers with the ability to pay by credit card with MuniTrax. The Board requested additional information on MuniTrax.

Mrs. Green further requested remote deposit service be obtained to expedite the deposit of checks received during tax time. There is a monthly fee for this service. Following a discussion, the Board determined not to fund this service.

ZONING ORDINANCE ITEMS

There was a brief discussion of certain items in the Spafford Zoning Ordinance and the fines. Changes will require a public hearing. The discussion was tabled.

RESOLUTION 109-2008

Parking Lot Sign

On a motion by Councilor Ireland, seconded by Councilor Clark the following resolution was
PASSED AYES – 5 – Stevens, Fesko, Lieberman, Clark, Ireland
 NAYS – 0

Resolved to authorize payment of voucher #418 in the amount of \$58 to Moreland & Sons Signs for a sign identifying the parking lot at the Borodino Grange as Senior Citizen Parking.

ADJOURNMENT

On a motion by Councilor Ireland, seconded by Councilor Fesko the meeting adjourned at 9:30 p. m. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
January 8, 2009 @ 7 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford