

At 7:00 p.m. Supervisor Webb A. Stevens called to order the meeting of the Spafford Town Board. Councilors Ken Lieberman, Merrill Clark, and Jeff Ireland were present. Highway Superintendent Carl Wiers, Assessor Kim Stone-Gridley, Code Enforcement Officer Kim Fairchild, Accountant Thomas Chartrand and Town Clerk Lisa Valletta were also present. The Pledge of Allegiance was recited.

### ASSESSOR'S REPORT

Kim Stone-Gridley, Sole Assessor explained to the Town Board that the revaluation is underway; but she has found errors in the property inventory data for properties in the Town of Spafford and is correcting them. Mrs. Stone-Gridley is the one who would be held responsible for accurate data; therefore it is a primary focus for her. These corrections may generate phone calls from the affected residents when they receive the new values for their properties. Ms. Stone-Gridley advised the Board that the concerned resident should confirm the data for their property; then any concerns should be brought to her.

Ms. Stone-Gridley also presented to the Town Board a packet of information concerning existing properties changing classification from private home to condominium enabling a reduction in property taxes. A few area towns have passed a local law preventing existing properties from changing their classification. Mrs. Stone-Gridley commented that this will be discussed at the Association of Towns conference, which she will be attending.

The Board requested Mrs. Stone-Gridley speak on behalf of the Town of Spafford in support of a law preventing newly constructed private homes being classified as condominiums.

### HIGHWAY SUPERINTENDENT'S REPORT

- National Seminars Group is offering a seminar in Syracuse on workplace safety and OSHA compliance. Cost of the seminar is \$199. Highway Superintendent Wiers requests the Town Board authorize his attendance at the seminar and pay the cost.
- Mr. Wiers is looking to purchase culvert pipe and is asking for input from the Town Board.

### RESOLUTION 19-2008

#### OSHA Seminar

On a motion by Councilor Ireland, seconded by Councilor Lieberman the following resolution was PASSED

AYES – 4	Stevens, Lieberman, Clark, Ireland
NAYS – 0	

Resolved to pay the \$199 attendance cost for Highway Superintendent Carl Wiers to attend the National Seminars Group on workplace safety and OSHA compliance in Syracuse.

There was a discussion of the areas that need culvert pipe, the cost difference between plastic pipe and steel pipe and the requirements for installation of each.

### RESOLUTION 20-2008

#### Culvert Pipe Purchasing

On a motion by Councilor Ireland, seconded by Councilor Clark the following resolution was PASSED

AYES – 4	Stevens, Lieberman, Clark, Ireland
NAYS – 0	

Resolved to authorize Mr. Wiers to order and purchase culvert pipe to replace damaged pipes, using plastic culvert pipe where possible.

There was a discussion when certain culvert pipe replacements may be accomplished and whether or not the Town of Spafford Highway Department would handle the work or bring in a contractor.

A motion to accept the Highway Superintendent's Report was made by Councilor Lieberman, seconded by Councilor . The motion PASSED. AYES – 4, NAYS – 0.

### MINUTES

A motion to accept the minutes of the January 3, 2008, January 10, 2008 and January 24, 2008 Town Board meetings as submitted was made by Councilor Clark, seconded by Councilor Lieberman. The motion PASSED. AYES – 4, NAYS – 0.

### AUDIT OF CLAIMS

The bill from Hiscock & Barclay appears to include SOAWD work. Mr. Chartrand will review the bill and itemize the any charges applicable to SOAWD then prepare a voucher for reimbursement to the Town of Spafford from SOAWD.

### RESOLUTION 21-2008

#### Audit of Claims

On a motion by Councilor Ireland, seconded by Councilor Lieberman the following resolution was PASSED

AYES – 4	Stevens, Lieberman, Clark, Ireland
NAYS – 0	

Resolved the bills on Abstract #2, be paid in the following amounts:

General Fund	#41 through # 95 & #98	\$ 369,680.29
Highway Fund	#14 through # 27	\$ 45,124.16

(Highway Fund includes Machinery & Snow bills when applicable).

### RESOLUTION 22-2008

#### 2007 Town Justice Court Books

On a motion by Councilor Clark, seconded by Councilor Lieberman the following resolution was PASSED

AYES – 4	Stevens, Lieberman, Clark, Ireland
NAYS – 0	

Resolved to find a positive audit of the 2007 Town Justice Court books.

### TOWN SUPERVISOR'S MONTHLY REPORT & STATEMENT

Mr. Chartrand explained a new page has been added to the Town Supervisor's Report depicting the SOAWD funds and activity. A motion to accept the Town Supervisor's Monthly Reports & Statement as presented was made by Councilor Ireland, seconded by Councilor Lieberman. The motion PASSED. AYES – 4, NAYS – 0.

### RESOLUTION 23-2008

#### Water District Expenses

On a motion by Councilor Lieberman, seconded by Councilor Clark the following resolution was PASSED

AYES – 4	Stevens, Lieberman, Clark, Ireland
NAYS – 0	

Resolved subject to approval by the Town Board of Marcellus and the Town Board of Otisco the bills in relation to the establishment of the Spafford Area Water District are to be paid in the following amounts:

Capital Fund #5 through #12 \$ 34,949.04

NYSTCA CONFERENCE

The Town Clerk requested authorization for the Town of Spafford to pay the registration, hotel, and meal costs for her attendance at the 2008 NYS Town Clerks Annual Conference in Saratoga, NY. Total cost is \$759.

RESOLUTION 24-20008

NYSTCA Conference

On a motion by Councilor Lieberman, seconded by Councilor Clark the following resolution was PASSED AYES – 4 Stevens, Lieberman, Clark, Ireland NAYS – 0

Resolved to authorize payment of General Fund vouchers #96 & #97 totaling \$759 for the Town Clerk’s attendance at the NYSTCA annual conference in Saratoga, NY.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s January Cash Report as presented was made by Councilor Ireland, seconded by Councilor Lieberman. The motion PASSED. AYES – 4, NAYS – 0.

CODE ENFORCEMENT OFFICER’S REPORT

Mr. Kim Fairchild submitted a report to the Town Board detailing activity in the Codes Enforcement office during January 2008. He requested the Town Board conduct an executive session to permit discussion of job performance. Supervisor Stevens offered to conduct the session after the remaining Town business was complete.

MOWING SPECIFICATIONS

Followig a review of the mowing specifications, the Town Board instructed the Town Clerk to advertise for bids for the mowing of Town properties; bids to be opened at the March 13, 2008 Town Board meeting.

ATTORNEY O’CONNELL

Supervisor Stevens spoke with Hiscock & Barclay and they offered no special rates for certiorari work. Mr. O’Connell offered to represent the Town of Spafford in certiorari cases rising from the revaluation with a discount for those cases in the Skaneateles school district. Following a discussion, the Town Board agreed to decline Mr. O’Connell’s offer. The Town Clerk will send a letter to Mr. O’Connell thanking him for his offer.

SPAFFORD LANDING CULVERT PROJECT

Councilor Ireland stated he has reviewed the specifications created by Barton & Logudice for the culvert project on Spafford Landing Road. The specifications do not indicate the replacement of the culvert; Councilor Ireland believed the culvert was to be replaced. The Board agreed that was the intent. Councilor Ireland will contact Mr. Schooley at Barton & Logudice to clarify the specifications.

TRANSFER STATION

Councilor Clark explained the new compactor is functioning well at the Spafford Transfer Station; and therefore advised the Town Clerk to allow payment of the additional \$100 per month fee for the larger compactor. He spoke with Kevin Beverine at Appleton Disposal regarding the problem of hauling overweight loads to the OCRRA facility. Councilor Clark asked if Appleton Disposal could obtain overweight permits to haul the loads, if needed. Mr. Beverine stated they could.

#### SPAFFORD CORNERS

Councilor Clark asked permission to make inquiries into the installation of an electrical source at the Spafford Corners for lighting the flag at the site of the bell. The Board consented to Councilor Clark's pursuit of information for the electrical source.

#### EXECUTIVE SESSION

A motion to enter executive session with Mr. Fairchild at 8:25 p.m. to discuss job performance was made by Councilor Ireland, seconded by Councilor Lieberman. The motion PASSED. AYES – 4, NAYS – 0.

A motion to exit executive session at 9:10 p.m. was made by Councilor Lieberman, seconded by Councilor Clark. The motion PASSED. AYES – 4, NAYS – 0.

#### NYS MANDATED TRAINING

The Town Board instructed the Town Clerk to send letters to the members of the Zoning Board of Appeals stating they must attend the next available training session in order to retain their seat on the Zoning Board of Appeals.

#### SPECIAL EXECUTIVE SESSION

The Town Board instructed the Town Clerk to invite Zoning Board of Appeals Chair Christopher White to a special executive session of the Town Board on March 6, 2008 at 7 p.m.

#### PROPOSAL FOR CONDOMINIUM LAW

Supervisor Stevens will submit the documentation about the condominium law to Hiscock & Barclay for review.

#### ADJOURNMENT

On a motion by Councilor Lieberman, seconded by Councilor Ireland the meeting adjourned at 9:15p.m. subject to the Call of the Town Clerk. Carried unanimously.

Respectfully submitted by,

Next meeting to be held  
March 6, 2008 @ 7 p.m.  
@ Spafford Town Hall  
Said meeting is a special executive session.

Lisa M. Valletta  
Town Clerk  
Town of Spafford