

The Town Board of the Town of Spafford assembled at the Borodino Grange Hall, 1861 East Lake Road, Skaneateles, New York with Supervisor Webb A. Stevens presiding and the following Board members present: Councilor Rick Fesko, Councilor Ken Lieberman, Councilor Merrill Clark and Councilor Jeff Ireland.

The following Town Officers were present: Town Clerk Lisa Valletta, Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, and Code Enforcement Officer Kim Fairchild. Supervisor Stevens called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Appreciation was offered to the Spafford Area Historical Society for inviting the Town Board to use the building.

HIGHWAY SUPERINTENDENT’S REPORT

- Highway employee Dan Barrows is not expected to be able to return to work for an additional four to six months.
- Violations listed on the PESH, NYS Department of Labor, report have been corrected.
- Repair of the culvert at the bottom of Moon Hill Road is expected to cost under \$30,000. The work will be done by the Spafford Highway Department.
- There has been an increase in the funds received from Consolidated Highways Program (CHIPs). The amount is currently \$43,520.
- Request for the 1991 International truck and the 1962 equipment trailer be declared as surplus equipment. They could be posted for sale on the Onondaga County auction site for a fee of \$10. The Town Board would have the right to approve the purchase price. Funds from the sale could be used to purchase a used equipment trailer in good condition.

RESOLUTION 35-2009

Surplus Equipment

On a motion by Councilor Ireland, seconded by Councilor Clark the following resolution was

PASSED	AYES – 5	Stevens, Fesko, Lieberman, Clark, Ireland
	NAYS – 0	

Resolved to declare the 1991 International truck and the 1962 equipment trailer as surplus equipment.

RESOLUTION 36-2009

Advertise Sale of Equipment

On a motion by Councilor Lieberman, seconded by Councilor Fesko the following resolution was

PASSED	AYES – 5	Stevens, Fesko, Lieberman, Clark, Ireland
	NAYS – 0	

Resolved to sell the surplus 1991 International truck and the surplus 1962 equipment trailer on the Onondaga County online auction site with the stipulation that the Town Board reserves the right to accept or refuse any purchase offers.

A motion to accept the Highway Superintendent’s Report was made by Councilor Ireland, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

MINUTES

A motion to accept the minutes of the April 9, 2009 Town Board meetings as submitted was made by Councilor Fesko, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

AUDIT OF CLAIMS

Chris Lawton of Barton & Loguidice requested the bills from Scriba Electric and North Country Contractors be held pending receipt of documentation supporting the billing.

RESOLUTION 37-2009

Audit of Claims

On a motion by Councilor Lieberman, seconded by Councilor Fesko the following resolution was PASSED AYES – 5 Stevens, Fesko, Lieberman, Clark, Ireland NAYS – 0

Resolved the bills on Abstract #5, be paid in the following amounts:

General Fund	#149 through #179 & #182	\$14,732.47
Highway Fund	# 50 through # 63	\$ 29,857.28

(Highway Fund includes Machinery & Snow bills when applicable).

RESOLUTION 38-2009

Water District Expenses

On a motion by Councilor Fesko , seconded by Councilor Clark the following resolution was PASSED AYES – 5 Stevens, Fesko, Lieberman, Clark, Ireland NAYS – 0

Resolved subject to approval by the Town Board of Marcellus and the Town Board of Otisco the bills in relation to the Spafford Area Water District are to be paid in the following amounts:

Capital Fund	#21 through #24 & #28	\$29,260.53
--------------	-----------------------	-------------

TOWN SUPERVISOR’S MONTHLY REPORT & STATEMENT

Accountant Thomas Chartrand reviewed the April 2008 Town Supervisor’s Monthly Report & Statement.

RESOLUTION 39-2009

Budget Transfer

On a motion by Councilor Clark, seconded by Councilor Lieberman the following resolution was PASSED AYES – 5 Stevens, Fesko, Lieberman, Clark, Ireland NAYS – 0

Resolved the following budget transfer is authorized:

HIGHWAY FUND

From:	DA5142.1	Snow Removal, Personal Services	\$10,000
			<u>\$10,000</u>
To:	DA5130.2	Machinery, Equipment	\$10,000
			<u>\$10,000</u>

TOWN SUPERVISOR’S MONTHLY REPORT & STATEMENT

A motion to accept the Town Supervisor’s Monthly Reports & Statement as presented was made by Councilor Fesko seconded by Councilor Ireland. The motion PASSED. AYES – 5, NAYS – 0.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report as presented was made by Councilor Clark, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

CODE ENFORCEMENT OFFICER’S REPORT

- Two new permits were issued.
- Six zoning complaints: two have been corrected; one was found to have no cause; two are in the process. The other complainant is in court on a landlord/tenant matter therefore Code Enforcement Officer Fairchild will take no action at this time.
- Four cases were in front of the Zoning Board of Appeals.
- Three Certificates of Occupancy/Compliance were issued. Mr. Fairchild requested an as built survey for the cell tower prior to issuing the certificate.
- Completed 24 hours of training which satisfies the requirements for 2010 certification.
- The results of the PESH inspection of the Highway garage were reviewed by Mr. Fairchild and he has written a Town report.

A motion to accept the Code Enforcement Officer’s report was made by Councilor Lieberman, seconded by Councilor Ireland. The motion PASSED. AYES – 5, NAYS – 0.

UNSAFE BUILDING LAW

At the adoption of Local Law 2008-3, Pertaining to Unsafe Buildings, the Town Board agreed to revisit the law after a one year period to assess its impact. The ensuing discussion included the observation that the law satisfies one of the violations cited in the 2003 NYS Codes audit.

RESOLUTION 40-2009

Retain Local Law 2008-3

On a motion by Councilor Clark, seconded by Councilor Lieberman the following resolution was PASSED

AYES – 5	Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0	

Resolved to retain Local Law 2008-3, Pertaining to Unsafe Buildings as written.

TOWN HALL WATER HEATER

Four estimates were received for installation of a new water heater in the Town Hall. Supervisor Stevens recused himself from participation in the meeting as one estimate was from his son-in-law’s company. Deputy Supervisor Lieberman took charge of the meeting. The estimates were for installation of a new 40 gallon propane fired water heater. The estimates were as follows:

LakeCountry Construction & Contour	\$1,595
CNY Heating	\$1,800
Halco Heating & Cooling	\$3,100
Cooney Air Conditioning & Heating	\$2,194

RESOLUTION 41-2009

Town Hall Water Heater Installation

On a motion by Councilor Ireland, seconded by Councilor Clark the following resolution was PASSED

AYES –	Fesko, Lieberman, Clark, Ireland
NAYS – 0	

Resolved to contract with LakeCountry Construction & Contour for installation of a new 40 gallon, propane fired water heater in the Town Hall.

Deputy Supervisor Lieberman returned lead of the meeting to Supervisor Stevens.

ZONING REVISION PROJECT

The goals and intents of revising/rewriting the Town of Spafford Zoning Ordinance were reviewed. As requested, Mr. Scott Chatfield submitted a proposal of \$20,000 for working with the Town on the project. Supervisor Stevens read the body of Mr. Chatfield's proposal:

"The scope of services includes: drafting a working copy of a proposed Zoning Law; meeting with the Zoning Advisory Committee appointed by the Town Board as often as required to revise the working draft into a draft proposal; presenting the draft proposal to the Town Board; revisions of the draft as necessary to make it acceptable to the Town Board; preparing all legal documents, resolutions, notices as required; attendance at public hearing(s); final revisions; if any, and oversight of the Town's adoption and filing."

There was a discussion of available funds for the project. As a project involving the retention of professional services, it does not require bids. Town Attorneys Hiscock & Barclay will be offered the opportunity to meet the timetable and price for the project.

SPECIAL TOWN BOARD SESSION

A motion to hold a special session of the Spafford Town Board on Tuesday, May 19, 2009 at 7 p.m. at the Spafford Town Hall was made by Councilor Lieberman and seconded by Councilor Clark. This meeting is to discuss the establishment of a contract for the revision of the Town of Spafford Zoning Ordinance. The motion PASSED. AYES – 5, NAYS – 0.

CHANGE IN REGULAR MEETING DATE

A motion to hold the June 2009 meeting of the Spafford Town Board on Thursday, June 4, 2009 at 7 p.m. at the Spafford Town Hall was made by Councilor Fesko, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 42-2009

Public Hearing for Proposed Local Law 2009-2

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law No. 2009-2, the content of which is on file with the Spafford Town Clerk

NOW, THEREFORE, on a motion by Councilor Ireland, seconded by Councilor Clark
BE IT RESOLVED, that the Town Board of the Town of Spafford, County of Onondaga, State of New York, shall hold a Public Hearing on said proposed Local Law 2009-2, and that such Hearing shall be held at the Town Hall of the Town of Spafford, located at 1984 Route 174, Skaneateles, New York, on June 4, 2009, at 7:00 p.m.; and be it further

RESOLVED, that the Town Clerk give notice of such Public Hearing by the publication of a notice in at least one newspaper circulated in the Town, specifying the time when and the place where such Public Hearing will be held, and in general terms, describing the proposed Local Law. Such notice shall be published once at least five (5) days prior to the Public Hearing.

AYES – 5

Stevens, Fesko, Lieberman, Clark, Ireland

NAYS – 0

RESOLUTION 43-2009

Casella Waste Management

On a motion by Councilor Fesko, seconded by Councilor Lieberman the following resolution was PASSED

AYES – 5	Stevens, Fesko, Lieberman, Clark, Ireland
NAYS – 0	

Resolved to authorize payment of the May 1, 2009 bill from Casella Waste Management after the bill has been reviewed and reconciled by the Town Clerk.

PESH – NYS DEPARTMENT OF LABOR

The report from PESH cited insufficient space for ingress and egress from the Spafford Highway garage for the employees. This has been temporarily corrected with the removal of the sanders and plow equipment from the trucks. PESH has allowed an extension of 180 days to permanently correct the violation. Possible solutions were discussed by the Town Board: install doors in the back wall of the garage; inset man doors into the overhead doors. Options will be researched and results discussed at the Tuesday, May 19, 2009 meeting.

SENIOR CITIZEN PARKING LOT

Request the Highway employees clean up the vegetation behind the Senior Citizen Parking Lot.

THANK YOU'S

- Transfer Station Manager Carl Wiers for the clean up at the Transfer Station
- Kim Read, Holly Norton, Gerard Marcheterre, Joe Vecchio, and Sally Stevens for their work preparing the Veterans Memorial Park for the Memorial Day weekend.

SPAFFORD AREA HISTORICAL SOCIETY (SAHS)

SAHS president Mary Bean welcomed everyone to the Borodino Grange and gave a summary of the restoration work completed on the Borodino Grange Hall with donations and grant funds. Ms. Bean spoke of SAHS goals for the building and the timetable of upcoming events at the Borodino Grange. She also requested the Town consider the installation of a street light at the far end of the Senior Citizen Parking Lot.

JUDGE'S BENCH & MEETING ROOMS

Grant money has been received from NYS Office of Court Administration. The Town is seeking to obtain a judge's bench and construct meeting rooms for attorney/defendant conferences and juries. The project was discussed by the Board.

A motion to have the judge's bench built from oak instead of purchasing a pre-built bench was made by Councilor Fesko, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0.

A motion to advertise for bids for the construction of the judge's bench and two rooms within the existing office area of the Spafford Town Hall was made by Councilor Ireland, seconded by Councilor Lieberman. The motion PASSED. AYES – 5, NAYS – 0. All bids are to be received by June 4, 2009 and must address construction of the bench and the two rooms. No bids for part of the project will be entertained.

PUBLIC COMMENTS

- Gordon Ireland requested the Town Board consider a response to the town-wide revaluation of properties. He suggested the following options: an informational meeting for the public with the

Assessor and the Town Board; incremental increases in value over a three year period to reach full market value; roll the values back.

There was a discussion of the town-wide revaluation.

TOWN OF SCOTT RECREATION PROGRAM

Through the agreement between the Town of Spafford and the Town of Scott, the park in the Town of Scott is available for use by the residents of the Town of Spafford. The rules for use of the park include: no overnight camping; removing your own trash; and the tables are not to be removed from the pavilion. The pavilion can be rented for \$25.

ADJOURNMENT

A motion to adjourn the meeting at 8:25 p.m. was made by Councilor Fesko, seconded by Councilor Lieberman. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
Tuesday, May 19, 2009 @ 7 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford